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29 September 1989

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 29 September 1989

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3. The Office of Training and Education (OTE) will add a new panel discussion to the Field Tradecraft Course (FTC) entitled "Women in the Directorate of Operations and the Challenges for Operational Activities." The panel will address a variety of issues, including tandem couples. The next FTC includes 14 women and 5 students who are married to Agency employees. As a result of a recent Inspector General recommendation to the DCI, OTE also will add the tandem couple topic to selected courses for new employees.

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4. The 19-21 September running of OTE's International Narcotics Intelligence Issues Course (INII) featured a new segment presented by two Arlington County police officers, who spoke about trends in drug trafficking at the local level. INII, one of the few narcotics overview courses offered in the Intelligence Community, also includes presentations by the State Department, the Drug Enforcement Agency, the Coast Guard, U.S. Customs, the National Security Agency, the Federal Bureau of Investigation, and the White House.

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25X1 5. OTE briefed senior representatives from ACTION on our Secretarial Training Program on 21 September. ACTION, a volunteer organization best described as a domestic Peace Corps, asked OTE to help it start a modest training program for its clerical personnel. [redacted]

25X1 6. OTE conducted a Russian total immersion program for INF inspectors at [redacted] from 17-21 September. The students included personnel from the On-Site Inspection Agency and CIA. [redacted] 25X1



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*fn* [redacted] R. M. Huffstutler *V*

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ORIG: DA/MS [ ] (29 September 1989) (weeklib)

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